

PM Applicants FAQ

For more information, attend our Info Session on *Thursday, March 9th* from 2:00—3:00 in the UC Hidalgo Room

What are the minimum qualifications to apply?

- Must be a full-time UTSA Sophomore, Junior or Senior
- Cumulative GPA of 2.75 or higher
- Knowledgeable about campus resources
- Ability to connect with a diverse student population
- Good interpersonal and communication skills
- Positive attitude, compassion, organization, leadership skills, self-motivated, and dedicated to student success.
- Ability to commit adequate time and effort to fulfill the role
- Receive clearance on a current criminal background check
- Have and maintain a clear judicial record

What are the job responsibilities?

- Facilitate the academic and social transition for freshman and first-time students at UTSA.
- Conduct monthly individual and group meetings with assigned group of 50 students.
- Attend and/or participate in assigned Academic Inquiry and Scholarship (AIS) or University Peer Mentorship (UPM) section.
- Work closely with AIS faculty and teaching assistants .
- Communicate regularly with First-Year Experience (FYE) supervisor and staff.
- Handle sensitive and confidential material in a professional manner.
- Submit weekly reports/timesheets.
- Participate in team meeting and hold office hours each week.
- Be available at the Main or Downtown Campus depending on program needs.

Is this a work-study position?

- No, this is a part-time regular staff, non-benefits eligible, student position. Work-study funding is not needed to apply.

What is the pay rate and how many hours can I work per week?

- The peer mentor pay rate is \$10.00 per hour for up to a maximum of 15 hours per week.

How do I apply?

- Applications only accepted online via the following link:
<https://utsanantoniofye.wufoo.com/forms/rbkf44n0jimbra/>