

8/19/2024

**Memorandum**

From: Mark Appleford  
Associate Vice Provost, Undergraduate Studies



CC: Vince Hernandez, Executive Director Advising Administration  
Angelica M. Barrera, Associate Vice Provost for Student-Athlete Retention & Excellence  
Tiffany Robinson, Assistant Vice Provost and University Registrar

Subject: Blanket override for 24/30 Residency Requirement for UG students

In the 2024-2026 Undergraduate Catalog the residency policy requirement for students to complete 24 of their last 30 credit hours at UTSA was eliminated to improved scheduling flexibility for those students completing transfer work at other universities. UG students in catalogs prior to this change will also be exempted from this residence requirement.

Individual petitions for waiver of this university requirement will not be required for students in a prior catalog and this memo will serve as the official override.