

You receive an email from a student to review plan for AIS.
Their deadline: October 21st

Did they add two
semesters beyond the plan you created for them?

Yes

No

I didn't
do a plan

Do you approve of the
courses they've added
to their plan?

Email
student to
make
changes.

Did they create a plan with
this semester's courses
plus two other semesters?

Yes

No

No

Yes

- Mark student-updated plan as active and locked.
- Add AIS to the title of the plan
- Save your changes.

Email student that their plan is approved.
Deadline: November 23rd