

April 23, 2018

**MEMORANDUM**

**TO:** UTSA Academic Advisors

**FROM:** Dr. Heather Shipley   
Interim Vice Provost and Dean of University College

**SUBJECT:** Updates to Catalog Policies and Military Science Coursework

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The purpose of this memo is to provide an update on changes made to policies in the undergraduate catalog and the maximum number of credit hours of Military Science (MSC) and Aerospace Studies (ASC) coursework that can be applied to a degree.

**REGARDING AUTOMATIC CATALOG UPDATES UPON ADMISSION TO CERTAIN PROGRAMS**

The catalog will specify that admission to certain degree programs (e.g. Architecture) may require updating to the catalog in effect at the time of admission. The policy directs students to confirm with their assigned advisor whether admission to a program will require a change of catalog.

**REGARDING THE USAGE OF MILITARY SCIENCE AND AEROSPACE STUDIES COURSEWORK TOWARD A DEGREE**

Upon review of the course content, the Associate Deans and Faculty Senate in spring 2015 decided that there will no longer be a maximum number of Military Science (MSC) or Aerospace Studies (ASC) coursework that can apply to a UTSA Bachelor's degree. The current catalog is being updated to reflect the approved memo. This coursework was deemed comparable with other free elective coursework. There will also be no limit on the number of credit hours of transfer MSC/ASC coursework that may be applied to a degree. The maximum number of physical education (KIN 1001/1101) credit hours that may be applied to a degree will remain at six regardless of whether the credit was earned at UTSA or at another institution.