

March 3, 2015

Dear Colleagues:

I ask that you participate in your college's graduation ceremony this May. Commencement is a significant celebration for our graduating students and their families, and as an important member of the UTSA community, I'd like you there to share in the celebration with them. The May 2015 Commencement will be conducted in three ceremonies to be held in the *Alamodome* on Saturday and Sunday, May 9 and 10.

Saturday, May 9

10:00 a.m. College of Education and Human Development
College of Sciences

Saturday, May 9

4:00 p.m. College of Engineering
College of Liberal and Fine Arts
University College

Sunday, May 10

2:00 p.m. College of Architecture, Construction and Planning
College of Business
College of Public Policy

You are expected to attend only the ceremony of your college. For your convenience, a response card is attached that should be completed as soon as possible and returned to the dean of your college by Monday, March 30. *If you are assigned a commencement responsibility (marshal or stage party representative), it is not necessary for you to return the card to indicate your participation.*

Shuttle service is being provided this semester for all faculty participants due to the cost of parking at the Alamodome. Details regarding the shuttle service will be included in the Faculty Participants Instructions that will be sent out by the Special Events Center to those faculty who choose participate.

A memorandum from the UTSA Bookstore is attached that will provide information concerning prices for rental or purchase of academic regalia. The deadline for **purchase** of academic regalia is **Wednesday, March 25**. The deadline for **rental** of academic regalia is **Friday, April 10**. In order to defray the cost of regalia rental for junior faculty, the Office of the Provost has purchased 20 sets of academic regalia for loan to up to three untenured faculty members per college on a first-come first-served basis. If you are interested in taking advantage of this opportunity, please contact your dean's office by Wednesday, April 15.

If you have questions concerning Commencement, please contact Dr. Patricia Graham, Chair, Standing Committee on Graduation Ceremonies (extension 6110), or contact your college's graduation coordinator.

I deeply appreciate your willingness to participate in Commencement and look forward to seeing you there.

Sincerely,

A handwritten signature in blue ink, appearing to read "John H. Frederick". The signature is fluid and cursive, with a large initial "J" and a stylized "F".

John H. Frederick
Provost and Vice President for Academic Affairs

JHF/me