

June 16, 2016

TO: UTSA Faculty

FROM: Tracy Cielencki, UTSA Rowdy Campus Store

RE: Rental of Academic Regalia

The 2016 Convocation will be held on Monday, August 22nd. The Rowdy Campus Store will be available to order your academic regalia for Convocation. Orders for renting academic regalia must be placed no later than **Wednesday, Aug 3rd** to guarantee delivery for use at the Convocation ceremony. The Rowdy Campus Store customer service personnel will be happy to assist you in this process. Any orders placed after Aug 5th will be subject to a \$25.00 rush fee. Please contact us at ext. 4220 with any special needs or questions.

	<u>Master Rental Fee</u>	<u>Doctoral Rental Fee</u>
Cap, Gown and Tassel	\$36.25	(Masters Only)
Gown and Tam w/tassel	(Doctoral Only)	\$62.00
Hood	\$28.00	\$30.00
Cap Only	\$ 7.00	(Masters Only)
Gown Only	\$24.00	\$30.00
Black Tassel	\$ 5.25	(Masters Only)
8-sided Tam w/gold tassel	(Doctoral Only)	\$32.00

All rental fees must be paid when the order is made.

Rented regalia may be returned to the Rowdy Campus Store located on either campus. Please be sure to return your rented regalia no later than **Friday, August 26th**

Store hours of operation are available at:

www.utsa-shop.com for the Main Campus Store

www.utsadt-shop.com for the DT Campus Store

Thank you for your participation.