

February 26, 2016

Dear Colleagues:

Dates for the university's spring 2016 Commencement were recently announced, and I want to take this opportunity to encourage you to participate in your college's ceremony. Commencement is a significant celebration for our graduating students and their families. Faculty play a critical role in the success of students, and it's only fitting that faculty also share in the celebration of that success. The spring 2016 Commencement will be conducted in three ceremonies to be held May 14 and 15 in the *Alamodome*.

Saturday, May 14

10:00 a.m.

College of Architecture, Construction and Planning
College of Education and Human Development
College of Sciences

Saturday, May 14

4:00 p.m.

College of Business
College of Public Policy
University College

Sunday, May 15

2:00 p.m.

College of Engineering
College of Liberal and Fine Arts

For your convenience, a response card is attached that should be completed and returned to the dean of your college by Monday, April 18. *If you are assigned a commencement responsibility (marshal or stage party representative), it is not necessary for you to return the card to indicate your participation.*

Shuttle service from both the Main and Downtown Campuses is being provided for all faculty participants. Details about the shuttle service will be included in the Faculty Participants Instructions and will be sent out by the Special Events Center closer to the ceremonies.

Also attached is a memo from the UTSA Bookstore that provides information about regalia rental and purchase. The deadline for **purchase** of academic regalia is ***Tuesday, March 22***. The deadline for **rental** of academic regalia is ***Friday, April 15***. To help defray the cost of regalia rental for junior faculty, the Office of the Provost has purchased 20 sets of academic regalia for loan to up to three untenured faculty members per college on a first-

come first-served basis. If you are interested in taking advantage of this opportunity, please contact your dean's office by Wednesday, April 13.

If you have questions concerning Commencement, please contact Dr. Patricia Graham, Chair, Standing Committee on Graduation Ceremonies (extension 6110), or contact your college's graduation coordinator.

I deeply appreciate your commitment to our students and hope to see you at the spring 2016 Commencement ceremonies.

Sincerely,

A handwritten signature in blue ink, appearing to read "John H. Frederick". The signature is fluid and cursive, with the first name "John" being the most prominent.

John H. Frederick
Provost and Vice President for Academic Affairs

JHF/ss