

Office of the Senior Vice Provost for Academic and Faculty Support

MEMORANDUM

Date: September 25, 2017

TO: John Murphy, College of Architecture, Construction and Planning
Wm. Gerard Sanders, College of Business
Margo DelliCarpini, College of Education and Human Development
JoAnn Browning, College of Engineering
Sean Kelly, Honors College
Dan Gelo, College of Liberal and Fine Arts
Rogelio Saenz, College of Public Policy
George Perry, College of Sciences
Heather Shipley, University College

FROM: Jesse T. Zapata 
Senior Vice Provost for Academic and Faculty Support

SUBJECT: Nominations for the 2018 UTSA President's Distinguished Achievement Awards
& Howe Outstanding Undergraduate Teaching Award

Fifteen President's Distinguished Achievement Awards of \$1,000 each will be awarded during the University Excellence Awards Ceremony on April 19, 2018. These awards recognize faculty throughout the university in the areas of teaching, research and service.

The University is also seeking nominations for the Howe Outstanding Undergraduate Teaching Award. Each of two recipients will receive a one-time award of \$2,000. (Note that this is a separate award from the Howe Excellence in Service to Undergraduate Students Award.)

Faculty may only win a President's award category once. Recipients of the Howe Outstanding Undergraduate Teaching Award are eligible for re-nomination after a five-year period.

At this time, I am asking each college to develop a nomination procedure that will culminate in the submission of the following maximum number of nominees for each award category:

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College	# of Nominees
CACP	1
COB	4
COE	2
COEHD	3
COLFA	5
COPP	1
COS	4
UC	1
Honors	1

Specific, relevant information, including each award's expressed purpose; materials to be submitted for each nominee's portfolio; and a list of former award recipients is available online at <http://utsa.edu/facultyawards/awards>.

In addition to the appropriate nomination materials, each nomination packet must include a completed college nomination form (see attached). Please note that the Core Curriculum Teaching Award nomination materials and the Howe Outstanding Teaching Award require additional applications to be completed by the nominees. The applications for these awards are available on the Faculty Awards website and are attached for your convenience.

Awards will be given for each of the following categories:

- Teaching Excellence (tenured faculty), one award
- Teaching Excellence (tenure-track faculty), one award
- Teaching Excellence (non-tenure-track faculty), one award
- Teaching Excellence: Core-Curriculum (tenured and tenure-track faculty), one award
- Teaching Excellence: Core-Curriculum (non-tenure-track faculty), one award
- Research Achievement (tenured faculty), two awards: one award for STEM-related research and one award for all other disciplines
- Research Achievement (tenure-track faculty), two awards: one award for STEM-related research and one award for all other disciplines
- Performance, Creative Production, or Other Scholarly Achievement (tenured and tenure-track faculty), one award
- Excellence in University Service (tenured and tenure-track faculty), one award
- Excellence in University Service (non-tenure-track faculty), one award
- Excellence to Community Engagement (tenured and tenure-track faculty), one award
- Excellence to Community Engagement (full time non-tenure-track faculty), one award
- Advancing Globalization (tenured and tenure-track faculty), one award
- Howe Outstanding Undergraduate Teaching (tenured/tenure-track or non-tenure-track faculty), two awards

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Each dean's office should upload completed nomination packets to SharePoint **no later than Friday, January 26, 2018**. Specific SharePoint links will be provided to your office soon. Requests for additional information should be directed to the Office of Academic and Faculty Support at 458-2700 or facultyawards@utsa.edu.

Thank you for your prompt attention to this matter.

JTZ/ss
Attachments

cc:
Taylor Eighmy
C. Mauli Agrawal
Maricela Oliva
Department Chairs
ASOs