



Office of Undergraduate Research

Provost's Undergraduate Research Fellowship Application 2020-2021

The Provost's Undergraduate Research Fellowship (PURF) program provides UTSA undergraduates with the opportunity to participate in a research experience under the direction of a UTAS faculty mentor. Fellowship recipients will receive a \$1,500 scholarship to conduct a one-semester (*fall, spring or summer*) research project with a faculty member. All full-time UTSA faculty members are eligible to participate as faculty sponsors/mentors.

Instructions. Please complete this application form to apply for the UTSA PURF program. Applicants must be enrolled full-time students with at least a 2.5 GPA. In addition to submitting the application form, a letter of recommendation from your faculty mentor is required for eligibility. Completed applications and supporting documentation may be submitted (1) via on-line application electronically or (2) hard copy to the Office of Undergraduate Research (GSR 2.210).

Deadline. Completed applications must be received by January 31, 2020 at 11:59 pm.

Applicant Details

Date of Application: _____

Full Name: _____ abc123: _____

Banner ID: _____ Expected Graduation: _____

Classification: _____ Major: _____

Academic Department: _____ College of: _____

Phone: _____ Email: _____

Faculty Research Mentor: _____

Faculty Mentor's College & Department: _____

Mentor's email: _____

Has this faculty research mentor served as your mentor before? ☐ Yes ☐ No

Have you participated in the UTSA PURF program before? ☐ Yes ☐ No

Are you a member of the UTSA Honor's College? ☐ Yes ☐ No

Are you a first-generation college student? ☐ Yes ☐ No

Are you a veteran? ☐ Yes ☐ No

Prior Academic & Research Experience

Please describe any academic and extracurricular activities, awards, honors or scholarships that may be relevant to the review committee. (*Maximum 500 words*)

Please describe any previous research experience. Note: prior research experience is not required when applying for the PURF program. (*Maximum 500 words*)

PURF Research Proposal

Statement of Research Project

Please note: Statement should be prepared in collaboration with faculty mentor. Proposal should incorporate the following areas:

- Discuss the relative importance of the proposed research within its discipline
- State the specific tasks to be accomplished during the research experience
- Define the scope and goals of the proposed research

[illegible]

Who Is NOT Eligible?

Students not attending the University of Texas at San Antonio are ineligible to apply. Graduate students and post-baccalaureate students NOT pursuing a second bachelor's degree are ineligible for the PURF. *****Students may not enroll in a thesis course or an independent study and receive a PURF fellowship at the same time and for the same research project.***

How to Apply

Students must complete the PURF application, which requires:

1. Statement of research objectives and goals (not to exceed 500 words)
2. Information on your prior academic and research experience
3. UTSA faculty recommendation

The statement of research should be:

- Composed in consultation with the faculty mentor
- Written in first person
- Specific in stating the tasks to be accomplished during the research experience; Scope and goals of the proposed research should be clearly defined, including the relative importance of the proposed research within its discipline

The UTSA faculty mentor recommendation should:

- Describe the student's qualifications
- Identify the area of research, creative or scholarly activities in which the mentor will engage the student
- Describe the faculty member's role as mentor to the student, including a description of how the proposed research relates to their on-going research

Competitive applications generally include:

- Demonstration of strong student academic record
- Research proposals in the student's own words that are clear, thorough, within the 500-word limit, and free of spelling, grammar, and syntax errors
- Research proposals with clear, realistic goals that help the student focus and indicate that the project will lead to a substantive research experience for the student
- Faculty recommendations that specifically addresses the prospects for results in the projected time frame, the value of the research project, and the ability of the student to undertake the project

Working with Human Subjects: If your research proposal includes working with human subjects approval from the University's Institutional Review Board (IRB) prior to initiating your research is required. Please reference the University of Texas at San Antonio's IRB policy before submitting your research proposal. <http://research.utsa.edu/research-funding/human-subjects/>

OUR Expectations

- Students admitted to the PURF program must perform at least 10-19 hours of research a week per semester under guidance of a faculty member
- Students are expected to attend the PURS orientation meeting at the beginning of the semester and complete a reflection essay at the end of the program; PURF students are also required to develop a conference style research poster for the UTSA Undergraduate Research Showcase.

Please contact the Office of Undergraduate Research, if you have any questions or if you require additional information. 210-458-5470 * OUR@UTSA.edu

NOTE: Incomplete applications will not be considered. Completed applications must obtain appropriate signatures. Return to OUR in GSR 2.210 or (2) electronic PDF to OUR@UTSA.edu

Required Signatures

Undergraduate Researcher

Date

Faculty Research Mentor

Date

For Office Use Only:

_____ Application approved as submitted

_____ Application approved pending acceptance as presenter

_____ Application denied (please include reason for denial in comments)

Comments: _____

Approved:

Date: _____ Amount \$ _____

Director, Undergraduate Research



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Faculty Recommendation

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_____ has applied for the **Provost's Undergraduate Research Fellowship Program**. Please complete the following recommendation on behalf of the applicant. We appreciate your candid responses to assist in our selection.

- In what capacity have you worked with the student and for how long?
- Please describe the area of research, creative or scholarly activities in which you will engage with the student.
- Please describe on your plan to engage and mentor the student under your supervision.
- If awarded the fellowship, do you feel the applicant has the potential to do research in his/her field of study?

Print Name: _____ Date: _____

Signature of Recommender: _____