

The University of Texas at San Antonio
College of Education and Human Development
Department of Bicultural-Bilingual Studies

Associate or Full Faculty Search
Dr. Bertha Perez Endowed Professorship in Biliteracy Research
Revised 2/21/19

Responsibilities:

Working with literacy faculty across departments, the faculty member holding this endowed professorship will work to transform the literacy and biliteracy programs and coursework in the COEHD toward these goals: (1) closer alignment with the science of teaching literacy and multiliteracy standards, (2) enhanced preparation of **all** teacher candidates and graduate students to meet the literacy needs of our bi/multilingual school populations; and (3) increased engagement by literacy faculty and students **across departments** in bi/multiliteracy scholarly activities (publications, conferences, etc.) that advance the field. The endowed professor will (4) organize a yearly symposium on bi/multiliteracies; (5) advise graduate students and internships as needed; serving on masters and doctoral committees; (6) conduct an active program or research informing the field of biliteracy; (7) work with literacy faculty across departments to seek external funding to advance national and international scholarship in the field; (8) and provide service specific to the position in the department, college, university, community, and professional organizations.

The position carries two-years of support for a doctoral student, with the expectation that the faculty member will apply for and, when received, will use extramural funding to support the doctoral student for the third and fourth year of his/her study. This student will be recruited with assistance from the COEHD Graduate Studies office.

We encourage applicants from a wide range of fields whose research examines the intersection of bi/multilingualism and literacy education/research.

Policies and Procedures (from UTSA HOP 2.41):

Initial appointment, as per HOP 2.41 of three years.

Annual Reviews, Comprehensive Reviews, and Reappointments

Specific examples for evaluation criteria are found in "Qualifications and Evaluation Criteria for Endowed Chairs, Professorships and Fellowships" on the Provost's web site.

1. Annual Review

- a. *Endowed Professor or Chair submits Annual Report as part of Annual Faculty Performance Appraisal process. The Department Chair and Dean review the report within the context of the three-year, and subsequent six-year (if applicable) plans developed as part of initial appointment. The Provost reviews Annual Reports submitted by Deans.*
- b. *Endowed faculty fellow submits a comprehensive report related to the one-year plan developed in conjunction with appointment to the Department Chair (or next higher level of approval, as appropriate) for review and recommendation regarding reappointment.*

2. Third Year Review

A comprehensive review and recommendation concerning reappointment of the Endowed Chair or Professor will take place in the fall of the third year of the appointment and will be conducted by the appropriate department Chair, Dean, and the Provost. The Dean and Provost review an endowment holder who is also a Department Chair. If the appointment is held by a Dean, the Provost reviews and determines reappointment.

- a. The Endowed Chair or Professor submits materials for Third Year Review pertinent to the three-year plan developed during initial appointment and will include activities and accomplishments and a current curriculum vitae.*
- b. If reappointed, the endowed Chair or Professor will prepare an extended or modified plan to cover the subsequent appointment period. The incumbent will provide an electronic copy of the plan to the Department Chair (or next higher level of approval, as appropriate).*
- c. Subsequent appointments, if approved, are for six years.*

Annual Review Process:

The Annual Report will include measurable objectives that move the College toward the goals: (1) of closer alignment with the science of teaching literacy and multiliteracy standards, (2) enhanced preparation of all teacher candidates and graduate students to meet the literacy needs of our bi/multilingual school populations; and (3) increased engagement by literacy faculty and students across departments in bi/multiliteracy scholarly activities (publications, conferences, etc.) that advance the field. The Annual Report will also include the endowed professor's plan and timelines to (4) organize a yearly symposium on bi/multiliteracies; (5) advise graduate students and internships as needed; serving on masters and doctoral committees; (6) conduct an active program or research informing the field of biliteracy; (7) work with literacy faculty across departments to seek external funding to advance national and international scholarship in the field; (8) and provide service specific to the position in the department, college, university, community, and professional organizations. Evaluation will be conducted by the Associate Deans in COEHD.

Preferred Qualifications:

(1) expertise in research methods; (2) record of externally funded grants; (3) expertise in early childhood or adolescent literacies, new literacies, disciplinary literacies, family literacies, or writing and writing instruction; and (4) experience chairing doctoral dissertations.

Initial Review: Applicants must submit the following:

- Letter of intent
- Curriculum vitae
- A 5-8-page research proposal describing the project methodology, community impact, and applicant's vision for transforming literacy programs to address goals identified above.
 - Included in this proposal should be a three-year plan, that includes both short-term and long-term goals, and that specifically details:
 - (1) how endowment funds will be expended in accordance with the original endowment, which indicates that it will be used to support the **goals and** activities (see goals and activities as stipulated above) of the holder of the Distinguished Professorship in the College of Education and Human Development; and the **Board of Regents' Rules 60202, paragraph 2, section 3;** <https://www.utsystem.edu/board-of-regents/rules/60202-endowed-academic-positions>; and

- (2) the projected activities and accomplishments for each year of the of the appointment cycle.

- The “Qualifications and Evaluation Criteria for Endowed Chairs, Professorships and Fellowships” on the Provost’s web site contains additional suggestions for how to accomplish this:

<http://provost.utsa.edu/home/docs/Qualifications%20and%20Evaluation%20Criteria%20for%20Endowed%20Chairs%20Professorships%20and%20Fellowships.pdf>

Application Submission:

Applications may be submitted electronically to Liliana Gutierrez, Assistant Dean, COEHD.

Email: liliana.gutierrez@utsa.edu

Timeframe:

- Applications due **March 15, 2019**
- Applications reviewed by the COEHD Associate Deans
- Endowment awardee notified by **April 1, 2019**
- Activities begin FY 19-20

Selection Process:

Applications will be reviewed by the Associate Deans in COEHD and recommendations will be made based on the alignment of the candidate’s application with the stated goals and the potential for success and positive impact.