

Office of Sponsored Projects

GoLive Weekly Meetings

Meeting Date: 11/11/2025

Location: Virtual-Microsoft Teams

Meeting Organizer/Facilitator:

Justin Marmolejo

Start Time: 2:00 PM

End Time: 2:30 PM

Attendees: Robert Gomez, Ana Gonzalez, Jesse Hernandez, Justin Marmolejo, Elizabeth Sandoval, Elizabeth Tilley, Melinda Cotten, Ann Hileman, Evelyn Vanderburg, Jennifer Beckcom

Absent: Cedric Williams, Jennifer Silver, Josephine Melendez

Meeting Discussion- Date: 11/11/2025

Agenda

1. General topics:

A. Updates

i) OSP

a) New Software Procurement Workflow effective 11/3/2025: Mandated by Title II, ADA Accessibility.

a. RAs encourage to work with Jeremiah Barber and Alex Ward to ensure PI purchases are compliant with Title II. Ana's suggested PI to inquire from vendor if the product is compliant with the accessibility. Suggested an approved list software.

b) The Case of Misguided Mission reminder: 14 registered. Reminder to sign up.

c) Cost-share training: 24-25 responses. Survey open until Friday. Encourage the BSC and financial lead to complete the survey; the more feedback received, the more comprehensive the training will be.

d) The roles and responsibilities matrix is in draft format; it will be finalized soon.

ii) COEHD/COLFA

a) COEHD: Working with Dr. Nino to finalize the billing of Y4 of his award and contract for Y5.

b) COLFA: CFL out of office. Faculty Research mixer this Thursday.

iii) COS

a) Working with the new CFL and process improvement within the next month.

b) Will suggest the dean meet and greet idea

iv) HCAP

a) Working on posting RA III position

v) KCEID

a) Ann Hileman: No updates

vi) VPR Pre-Award



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- a) Jennifer B: Working on first proposal!
- vii) VPR Post-Award
 - a) Helping Jennifer B since Josephine is out.
 - b) Post-award: Aim to stabilize operations and move forward by setting SMART goals.

Discussion topics for next meeting: 11/25/2025

Agenda

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