

Office of Sponsored Projects

GoLive Weekly Meetings

Meeting Date: 08/04/2026

Location: Virtual-Microsoft Teams

Meeting Organizer/Facilitator:

Evelyn Vanderburg

Start Time: 2:00 PM

End Time: 2:58 PM

Attendees: Evelyn Vanderburg, Cedric Williams, Jennifer Silver, Jennifer Beckcom, Jesse Hernandez, Jodi Gonzalez, Elizabeth Tilley, Ana Gonzalez, Liz Sandoval, Ponda Barnes

Absent: Justin Marmolejo

Meeting Discussion- Date: 08/04/2026

Agenda

A) NOT-OD-26-094- Letter of Collaboration

1. Effective with Forms J (FY 2027 / applications on or after October 1, 2026), NIH is replacing Letters of Support with Letters of Collaboration to reduce administrative burden (aligning with NSF practice).
2. Letters of Collaboration are limited to no more than 100 words.
3. Required only for individuals not listed as Senior/Key Personnel or Other Significant Contributors.
4. Letters that merely endorse the application without an intent to collaborate or provide resources are no longer permitted.
5. Applications that do not comply may be returned without review.
6. OSP is gathering all the questions and will submit them to NIH.

Action: Gather feedback. Appreciate the provided examples; create one interesting/sample letter for a fellowship and one for a faculty application.

B) Cost Transfer Process Improvement Survey

1. Added “[optional](#)” in parentheses under the name field.

C) Research Innovation Centers Engagement

1. Starting in November, meetings will be held with staff who work on both pre- and post-awards with centers' staff (Brain Health, Open Cloud, Matrix AI, NSCC).
2. Currently conducting fact-finding on the relationship, feedback



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and [needs assessment](#) from the area so the partnership can be more effective.

3. Suggestions and topics for improvement are welcome, with a focus on the Center's sustainability. The goal is to provide a clear map so Centers understand opportunities and eligibility, and to serve as a bridge between pre- and post-award.

D) Subrecipient Monitoring Questionnaire Improvement

1. OSP discussed revising the subrecipient monitoring questionnaire. The goal is to consolidate the form and include research security elements.

E) F&A Rate/ Budget Template

1. UTHSCSA F&A rate is handled case-by-case basis. VPR leadership make the final decision. OSP provided recommendations on the form. Leadership is reviewing.
2. New FY27 budget template needs to be updated: health insurance rates

F) After the Fact Proposals:

1. VP Post-Award Pod: 2 Proposals
2. COLFA: 14 Proposals
3. COEHD: 7 Proposals
4. HCAP: 12 Proposals
5. KCEID: 8 Proposals
6. COS: 8 Proposals
7. Team 1: Total 88
8. Team 2: Total 50

G) Research Security Training

1. OSP met with the Research IT group: Improving in the new fiscal year.
2. Research security training (including DOE requirements) must be tracked for compliance.
3. Build accountability by embedding research security into the submission plan/routing form (alongside IACUC, IRB, Biohazard, etc)
4. Internal audit flagged a proposal that was submitted last year
5. Central Repository with a consistent naming convention for easy location and pull.
6. PI can use the [NSF Secure Center training](#).

Action Items Summary

- A) Gather feedback or questions on NOT-OD-26-094
- B) Feedback on automatic language and preferred verbiage on the



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- automatic emails when an NOI or proposal is submitted
- C) Update language to include research security training links.
 - D) Pursue a central repository/naming convention for certificates
 - E) Continue Cost Transfer and Subrecipient Monitoring questionnaire work.

Discussion topics for next meeting: 08/18/2026

Agenda

- TBD