

GoLive Weekly Meetings

Meeting Date: 03/18/2025

Location: Virtual-Microsoft Teams

Meeting Organizer/Facilitator:
Jennifer Silver

Start Time: 1:30 PM

End Time: 2:31 PM

Attendees: Robert Gomez, Ana Gonzalez, Jesse Hernandez, Carol Looney, Justin Marmolejo, Josephine Melendez, Elizabeth Sandoval, Jennifer Silver, Elizabeth Tilley, Cedric Williams, Melinda Cotten

Meeting Discussion- Date: 03/18/2025

Agenda

1. General topics:

- Welcome back to Melinda Cotten
- Update on OSP ServiceNow Project (Topic lead: Justin)
 - Expected GoLive Date: 5/1/25
 - SRAs will get access to testing environment soon
 - **Action for SRAs:** Gather feedback from their respective team and relay back to Justin
 - Question from Liz S: Who is the expected customer for this?
 - Answer: Just research administrators
 - Question from Josie: What request types are being created?
 - Answer: all current request types currently being sent to OSP inbox
- PI Communication around EO impacts (Topic Lead: Jennifer)
 - As of today, 16 projects are affected by Executive Orders through work stoppages, pauses, or terminations; still reporting to University leadership weekly
 - What feedback are you hearing from faculty/sponsors/opportunities in your respective colleges?
 - Jesse: A lot of apprehension of future incremental funding on existing awards and when will committee groups be convened to review more recently submitted proposal. Observation of program officers changing due to RIFs and turnover and help desks (e.g. DOED-IFLE) have been eliminated by some sponsors. Guidance provided is to continue operations on existing awards as normal unless official award notice is received saying otherwise
 - Liz T: Seeing the same apprehensions as Jesse. COS townhall seemed to be helpful.
 - Liz S: PhD student funding is a concern, recruiting is currently affected
 - Melinda: Temporary injunction on 15% NIH F&A Rate cap is final unless the US gov't appeals
- Overdue Reports (Topic Lead: Jennifer/Justin)
 - NIH – 3 closeouts pending

- NSF – Justin will share with respective SRAs
- ONR - Justin is comparing list received from new POC to list received from old POC and will share with respective SRAs
- Cost Share Form Requirement for TxDOT Proposals (Topic Lead: Liz S)
 - TxDOT limits F&A to 25%, TxDOT budget template requires full F&A to be documented, and difference is considered “unrecovered F&A”. There is no mandatory cost share, and it is not reported.
 - Cost Share form being required for this amount and it appears to be redundant since it’s in the HOP and considered to be approved by the university
 - Carol and Liz S believe the cost share form is unnecessary due to historical precedent, administrative burden, and existing university policies, while Jesse and Melinda argue that documenting the amounts provides justification and long-term tracking benefits
 - **Proposed solution:** Attach unsigned cost share form at time of proposal and sign at the time of the award?
 - Majority in favor
- RA Team Updates
 - ACOB
 - A lot of questions coming from faculty with new AI College
 - COEHD/COLFA
 - Unofficial notice of a Center Director leaving, working with them to notify sponsors and identify new PI on any affected sponsored projects
 - COS
 - 20 proposals due over the next two weeks
 - Working on list of proposed changes to cost transfer form
 - Testing Sponsored Project Summary Reports to send to PIs
 - 1 Meet & Greet with new Dean
 - Change in ADR coming 9/1/25
 - HCAP
 - Vacant RA III position posted; closes 4/4/25
 - KCEID
 - New ADR: Dr. Christopher Combs; working with him on processes and improving service to faculty
 - Over 50 proposals this month
 - VP Unit
 - All seed grants completed/submitted!
 - Influx of proposal submissions coming in

Discussion topics for next meeting: 03/25/2025

Agenda

- TBD