

GoLive Weekly Meetings

Meeting Date: 06/10/2025

Location: Virtual-Microsoft Teams

Meeting Organizer/Facilitator:

Jennifer Silver

Start Time: 2:00 PM

End Time: 3:01 PM

Attendees: Robert Gomez, Ana Gonzalez, Cedric Williams, Jesse Hernandez, Carol Looney, Justin Marmolejo, Josephine Melendez, Elizabeth Sandoval, Jennifer Silver, Elizabeth Tilley, Melinda Cotten

Meeting Discussion- Date: 06/10/2025

Agenda

1. General topics:

- When Grants End, What Happens to the Personnel? (Topic Lead: Melinda)
 - Resources to monitor frequently:
 - Burn rate report
 - Email notifications to PI & RA 30 & 60 days before award end date
 - Meeting with PIs regularly to discuss their award portfolio can help plan for award closeouts timely
- Milestones for Terminated Awards Update (Topic Lead: Jennifer/Justin)
 - Request sent to SRAs last week to update as necessary
- Mitigation Reports (Topic Lead: Jennifer)
 - Leadership is aware mitigation plans are overdue per the policy release last month
 - SRAs are being added to TEAMS for their respective colleges to track deliverables for terminated awards per the policy
 - **Ask to SRAs:** please keep mitigation plans a priority with CFLs for terminated awards to ensure compliance
- Pending NIH NCEs (Topic Lead: Jennifer)
 - **Ask to SRAs:** For any pending NIH NCEs, check with Ana/Cedric for status
 - OSP will need to report any lagging NCE requests to Leadership
- DOD 15% F&A Rate (Topic Lead: Jennifer)
 - NSA has asked UTSA to resubmit proposal for funding with 15% F&A rate
 - No TRO yet
 - Guidance: Continue submitting with negotiated F&A rate
- Updates
 - ACOB
 - For terminated awards, are we doing eForms or cost transfers for personnel expenses?
 - Jennifer/Justin to follow up with Financial Affairs to see if an after the fact eForm is needed for personnel cost transfers
 - COEHD/COLFA
 - CAR Director position posted

- COS
 - CFL is retiring 8/31/25
 - Asst. Dean for Operations resigned
- HCAP
 - Redistributing portfolios within team and will share with OSP once ready
 - RAs working on closing out 1 award/week over the summer
 - Reinforcing 15/5 Day Rule within college
- KCEID
- Pres, VP Units, UC
- OSP Team 1 (Ana)
- OSP Team 2 (Cedric)

Discussion topics for next meeting: 06/24/2025

Agenda

- **TBD**